



**CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERISTY
BHILAI**

Established under Act No. 25 of 2004

*(Added as New Ordinance and approval accorded by Hon'ble Governor on 10/07/2024)

ORDINANCE NO. 38

(Under Section 38)

Ordinance for POST DOCTORAL Research

Preamble:

The main goal of a **postdoctoral research** is to develop professional and academic skills while still under the mentorship of an experienced researcher.

1.0 Categories of admission:

The Institute can offer Post - Doctoral Research under the following categories:

- 1.1 Fellowships Awarded by R&D /Other Organizations like DST, SERB, ICSR, UGC, NBHM, INSPIRE, N-PDF etc.
- 1.2 Sponsored fellowships: Faculty / Scientists who are working in an Institute / Industries/R&D organization and want to carry out Post Doctorate Research either on full time basis or on part time basis.
- 1.3 Self-sponsored: Candidates who have a zeal for research after completing the PhD, and would like to have a post PhD experience so as to add to their professional competency.

2.0 Selection Criteria:

- 2.1 Post-Doctoral is not a regular degree program; hence no regular session based advertisement will be issued for admission. However, the candidate can apply anytime throughout the year online in a prescribed format available on University website and fees giving all the relevant detail about the candidate.
- 2.2 The interested candidate has to explore the availability of the facilities and an experienced supervisor/mentor in the Department of his/her specialization / area of research. For this, the candidate can interact with the prospective supervisor/mentor, before formally submitting the application.
- 2.3 Only those faculty members are eligible to supervisor/mentor a post doctorate fellow/ researcher, who are Associate professors or Professors and have produced at least 2 PhDs.
- 2.4 The Applicant should have Accepted/published at least 2 Unpaid SCI/Scopus indexed Journal papers exclusively out of his/her PhD work/thesis.
- 2.5 The application(s) received will be scrutinized by Post-Doctoral Departmental

Research Committee (PDDRC).

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| 1 | Head of the School/Department, for UTD or Principal/Director for affiliated Colleges/ Institutions of the University | Chairman |
| 2 | The Head of the concerned department for affiliated college/institution provided that the Head of the department holds a Doctorate degree in the relevant discipline | Member |
| 3 | Two faculty members from the UTD/Research Center/any other Institute who are recognized Ph.D. Supervisors | Member |
| 4 | One Head member nominated by the Kulpati/Vice Chancellor must be an external member from the Govt. Institutions/Organization | Member |

The Three (03) members including the Chairman will form the quorum.

- 2.6 Post-Doctoral Departmental Research Committee (PDDRC) will interact with the applicant to ascertain his/her interest in pursuing the post-doctoral and recommend the candidate for admission if found suitable. Any candidate recommend for admission shall require the approval of Hon'ble Vice-chancellor.
- 2.7 After formal admission, the candidate will be assigned with a supervisor/mentor who will be responsible for arranging suitable laboratory facilities if required by the candidate.
- 2.8 The selected candidate/s has to arrange their own accommodation and no hostel facilities/ accommodation will be provided to them.

3.0 Period of Post-Doctoral:

- 3.1 The post-doctoral will be initially offered for a period of 1 year, after which it can be extended as per requirement on yearly basis in normal cases and also as per the norms of fellowship providing agencies.
- 3.2 The candidate (s) registered/admitted on part time basis will have to spend physically at least 60 days per year in the Institute, although not necessary at a stretch.
- 3.3 A minimum of 75% of attendance is to be maintained by a Full Time Candidate except in the cases where longer leave has been duly sanctioned within the leave entitlement of the candidate.

4.0 Monitoring and Award of Certificate:

- 4.1 The monitoring of the progress of the post-doctoral researcher will be primarily the responsibility of the concerned supervisor/mentor.
- 4.2 University holds the Intellectual property rights (IPR) of all the Publications published out of the research wok of the fellow, whether during the Post-Doctoral tenure, or after the completion of tenure.

- 4.3 The candidate shall submit every six months a record of attendance, receipt of fees paid and progress report of the work through his/ her Supervisor in the prescribed format. If the progress of work is not found to be satisfactory in two successive reports or no report is received for a period of one year or the candidate fails to deposit the prescribed fees, the Kulpati/Vice Chancellor may order for cancellation of Registration of the research scholar on recommendation of related committee.
- 4.4 During the period of post-doctoral research – The researcher with 01-year duration must publish 1 Unpaid SCI/Scopus indexed Journal paper and if the researcher extends the tenure after 01 year as per requirement must publish total 02 publications (Unpaid SCI/Scopus indexed Journal papers).
- 4.5 For plagiarism check a maximum of three chances will be given to the research scholar if the percentage of Plagiarism exceeds the approved specified limit. After removing the Plagiarism material, the soft copy of the report should be submitted by the research scholar for second or third verification within one (1) month itself along with the related recent report of Plagiarism.
- 4.6 The candidates shall submit three copies of the reports together with required publications along with report of Plagiarism through his/her Supervisor to the Registrar. The Maximum permissible limit of Plagiarism will be specified by University from time to time.
- 4.7 The candidate shall submit three hard copies of his/her report along with soft copy (in form of CD), with the following:
- (a) The report must be accompanied by a declaration from the candidate that the report embodies his/her own work and he/she has worked under the Supervisor at the University Research Center for the required period as per provisions of the Ordinance.
 - (b) The candidate shall have to produce evidence of publication of research papers (or evidence of acceptance for publication) based on this his /her work in required Journals. Such evidence (reprints of publications or acceptance letter for publication) has to be appended at the end of the report.
 - (c) The candidate shall also remit with the report the prescribed examination fee.
- 4.8 The report of the research work done will be evaluated by Post-Doctoral Departmental Research Committee (PDDRC) having an external member from a reputed Govt. institution/organization.
- 4.9 If the committee recommend that the candidate be asked to revise/improve his/her report, the Kulpati/Vice Chancellor shall permit the candidate to resubmit his/her report not earlier than three months and not later than twelve months the period being counted from the date of the issue of order to the candidate. The candidate shall be provided committee evaluation report.

- 4.10 After the successful viva voce/Presentation before the Post-Doctoral Departmental Research Committee (PDDRC). The Hon'ble Vice Chancellor shall have powers to issue certificate to the Researchers.
- 4.11 Based upon the recommendation of the Post-Doctoral Departmental Research Committee (PDDRC) and approval by Hon'ble Vice Chancellor a certificate mentioning the period and relevant research area will be issued to the candidate. The format of such certificate will be finalized by Academics and shall be reported to the Executive Council for their approval in its forthcoming meeting.
- 4.12 One copy of the report will be kept in the University Library, another copy will be given to researcher and the third will be returned to the Supervisor.
