

**CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERISTY
ORDINANCE NO. 08**

FEES AND REMUNERATION FOR EXAMINATION

(Refer Clause 4 Section 38)

In this ordinance, unless otherwise required:

- (a) 'Examination' means an examination the passing of which makes a student eligible for Bachelor's or Post-Graduate Degree or Diploma by this university.
 - (b) 'Course of Study' Subject/Branch in a University Teaching Department, School of Studies or Institution College or Polytechnic in each of which a candidate intend to offer for an examination.
2. The following shall be the fees to be charged for courses of study in the University and for admission to the examination degrees and diplomas of the University.

Remuneration for various examination works shall be as follows:

(A) FOR DIPLOMA / UNDER GRADUATE (ALL EXAMINATION)

		Diploma	Degree
1.	Paper setting (without model Answer)	Rs. 250/-	Rs. 250/-
2.	Paper setting (with model Answer)	Rs. 550/-	Rs. 550/-
3.	VALUATION 3.1 Valuation of Answer Book. 3.2 Minimum amount payable for valuation. 3.3 Revaluation of Answer Book. 3.4 Retotalling of Answer Book. 3.5 Checking of Answer Book.	Rs. 6/- per A.B. Rs. 100/- Rs. 30/- per A.B. (Minimum Rs. 50/-) Rs. 3/- per A.B. (Minimum Rs. 50/-) Rs. 1/- per A.B. (Minimum Rs. 50/-)	Rs. 6/- per A.B. Rs. 100/- Rs. 30/- per A.B. (Minimum Rs. 50/-) Rs. 3/- per A.B. (Minimum Rs. 50/-) Rs. 1/- per A.B. (Minimum Rs. 50/-)
4.	MODERATION 4.1 Moderation of Question Paper 4.2 Moderation of Model Answer	Rs. 50/- per set Rs. 50/- per set	Rs. 50/- per set Rs. 50/- per set
5.	TABULATION 5.1 Sessional (TA) Progressive Test (CT) and Practical (ESE) (for all component either manually or computerized) 5.2 Checking of sessional & progresses & practical (for all components either manually of computerized) 5.3 Tabulation of valued Answer Book per student (At valuation center for manually or computerized) 5.4 Checking of 5.3 per 100 students (At valuation center)	Rs. 4/- per candidate (Minimum Rs. 100/-) Rs. 2/- per student (Minimum Rs. 50/-) Rs. 1/- (Minimum Rs. 50/-) Rs. 50/-	Rs. 4/- per candidate (Minimum Rs. 100/-) Rs. 2/- per student (Minimum Rs. 50/-) Rs. 1/- (Minimum Rs. 50/-) Rs. 50/-
6.	PRACTICAL EXAMINATION 6.1 Practical inclusive oral examination per subject of each course and to each of internal & external examination.	Rs. 5/- per student (Minimum Rs. 100/-)	Rs. 5/- per student (Minimum Rs. 100/-)

7.	EXAMINATION WORK IN INSTITUTION (Examination Centre/Valuation Centre) 7.1 Sr. Superintendent 7.2 Superintendent 7.3 Dy. Superintendent (One up to 300 Registered or due to appear candidate and up to 800 two nos.) 7.4 Invigilator	Rs. 200/- per exam Rs. 100/- per shift Rs. 75/- per shift Rs. 50/- for 3 hrs. Rs. 60/- for 4 hrs. Rs. 100/- for 6 hrs.
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(B) FOR POST GRADUATE (ALL EXAMINATION) M.E./M.TECH./MCA/MBA

		ME	MBA	MCA
1.	Paper setting and Valuation	Rs. 300/- & @ Rs. 10/- per copy. (Min. Rs. 100/-)	Rs. 300/- & @ Rs. 10/- per copy. (Min. Rs. 100/-)	Rs. 300/- & @ Rs. 10/- per copy. (Min. Rs. 100/-)
2.	Conducting Practical Examination including viva-voce and sessional course work etc. per group of at least 10 examinee per center	Rs. 10/- per candidate (Minimum Rs. 200/-)	Rs. 10/- per candidate (Minimum Rs. 200/-)	Rs. 10/- per candidate (Minimum Rs. 200/-)
3.	Reading of the thesis/dissertation including viva-voce examination of thesis (M.E./M.Tech.)	Rs. 500/-	Sem. I-Rs. 30/- Sem. II-Rs. 40/- Sem. III-Rs. 50/-	Rs. 100/-

(C) FOR Ph.D/D.Sc./D.Engg. EXAMINATION

1.	Reading a thesis for Ph.D.	Rs. 500/-
2.	Practical and viva-voce examination for Ph.D.	Rs. 250/-
3.	Reading a thesis or D.Sc./D. Engg.	Rs. 800/-
4.	Practical & Viva-Voce examination for D.Sc.	Rs. 300/-

(D) REMUNERATION TO CLASS III & IV DURING EXAMINATION VALUATION WORK.

1.	THEORY & PRACTICAL EXAM: PRACTICAL 1.1 Class III/Lab. Assistant/Lab Tech. 1.2 Class IV <p align="center">THEORY</p> Class III & IV staff of the College/Deptt. Engaged in the examination work at centre	Rs. 50/- per head/per shift/per practical but not more than Rs. 80/- per day Rs. 30/- per shift but not more than Rs. 50 per day Rs. 3/-, Rs. 2/- respectively for the total number of the candidates actually admitted to examination at the centre to be distributed by the Centre Supt.
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(E) MISCELLANEOUS

1.	Drafting detailed memorandum of instruction for Co-examiners (where no model answer books are sent by Head Examiner and answer books examined by Co-examiner and not re-examined by Head examiner)	Rs. 250/-
2.	The External Moderator will be paid remuneration	Rs. 100/- per question paper

NOTE:

- a) If a paper is set by two examiners the remuneration shall be divided equally between them.
- b) If a paper for examination consists of two sections both of which are compulsory remuneration payable for examining each answer book in a section shall be half the remuneration prescribed for examining each answer book in the full paper.
- c) Postal expenses and freight will be reimbursed if supported by vouchers.
- d) Maximum remuneration that a single person entitled to draw from the University in respect of the exam work including paper setting, valuation, practical examination, invigilation, Suptd. Asstt. Suptd. Will be limited to Rs. 16000/- for whole academic session (i.e. odd and even sem. Exams).

(F) UNLESS SPECIALLY PERMITTED DEDUCTION SHALL BE MADE FROM THE REMUNERATION BILLS ON ACCOUNT OF THE FOLLOWING

1.	Delay in dispatch of the Foils & Counterfoils or Marks/Answer Books to Registrar	Rs. 10/- for each day of delay
2.	Delay in the dispatch of the report on the examination	Rs. 5/- each for one day
3.	Wrong entry of Marks in Foil/C. Foils	Rs. 8/- per mistake
4.	Wrong entry of marks (e.g. 35 instead of 25)	Rs. 8/- per mistake
5.	Omission to enter marks in award list through Answer Book sent	Rs. 10/- per mistake
6.	Omission for valuing a question or a part of question	Rs. 10/- per mistake
7.	Mistake in totaling of Mark	Rs. 10/- per mistake
8.	Deduction for tabulation work	
	a) for each mistake affecting result	Rs. 10/- per mistake
	b) for each mistake not affecting result	Rs. 8/- per mistake

(G) THE FOLLOWING SHALL BE THE RATES OF THE REMUNERATION FOR THE WORK RELATING TO THE DECLARATION OF RESULTS AND ISSUE OF BUNDLES OF ANSWER BOOKS TO VALUER, REVALUATION

1.	REVALUATION CELL	
	a) Revaluation preparation of A/B (Packing & Registration)	Rs. 2/- per A.B.
	b) Masking & Packing	Rs. 2/- per A.B.
	c) Supervisor (Valuation at outsides destination)	Rs. 5/- per A.B.
2.	a) For writing of each Degree/Diploma/Certificate in one language	Rs. 5/-
	b) For checking Degree/Diploma certificate each cheker	Rs. 2/-

(G) FEES FOR AFFILIATION/ INSPECTION

SN	Details	Fees
1.	DIPLOMA COURSE a) Up to three discipline b) For each additional discipline	Rs. 15,000/- Rs. 10,000/-
2.	DEGREE COURSE a) Up to three discipline b) For each additional discipline	Rs. 20,000/- Rs. 10,000/-
3.	P.G. COURSE For each discipline	Rs. 25,000/-
4.	Honorarium to the members of inspection committee for affiliation	Rs. 500/-

(H) FEES FOR ENROLLMENT/IMMIGRATION/EXAMINATION**1) ENROLLMENT/IMMIGRATION**

SN	Details	Fees
1.	Enrollment fees up to specified date	Rs. 60/- per student
2.	Enrollment fees fro Ph.D. student up to specified date	Rs. 500/- per student
3.	Late fee for enrollment	Rs. 20/- per student
4.	Immigration fee	Rs. 300/- per student
5.	Eligibility certificate fees up to specified date	Rs. 100/-
6.	Eligibility certificate fees after specified date	Rs. 200/-

2) EXAMINATION FEES

SN	Details	Fees
1.	Diploma/Part Time Diploma Course (Theory + Practical) per semester	a) Rs. 75/- per subject per semester, subjected to maximum Rs. 300/-
2.	BE/B.Arch./B.Pharma	a) Rs. 725/- for regular student. b) Rs. 335/- for SC/ST regular student.* c) For Ex./Supp. Candidate Rs. 345/- up to three subjects per semester, Rs. 705/- more than three subjects per semester. d) For Ex./Supp. SC/ST Candidate Rs. 195/-
3.	MBA	Rs. 525/- for regular student.
4.	MCA	a) Rs. 375/- for regular student. b) For MCA repeater Rs. 315/- per semester.
5.	ME/M.Tech.	Rs. 495/- per semester for regular candidate.

6.	Forwarding Fees (For supply. and Ex. Students)	
	a) Forwarding Officer-Principal	Rs. 2.00/-
	b) Registrar/Principals Asstt.	Rs. 0.50/-
	c) Class-III Employees	Rs. 3.00/-
	d) Class-IV Employees	Rs. 1.50/-
	e) Furniture, Post, Travelling Expnditure Arrangement of Examination.	Rs. 9.00/-
	f) Officer incharge examination	Rs. 1.00/-
	g) Marksheet/Degree Distribution	Rs. 2.00/-
	h) Risk Allowance (Exam fees in cash Receipt.)	Rs. 1.00/-
	TOTAL	
		Rs. 20.00/-
7.	Change of Examination Centre	Rs. 100/-
8.	Duplicate Admission Card	Rs. 10/-
9.	Marksheet Original	Rs. 30/-
10.	Marksheet Duplicate	Rs. 50/-
11.	Retotaling per subject	Rs. 50/-
12.	Revaluation per subject (Maximum two subject)	Rs. 200/-
13.	Provisional Certificate of Diploma/Degree/PG Degree/Ph.D./D.Sc./D.Engg.	Rs. 100/-
14.	Student Welfare	Rs. 20/-
15.	Book bank for weaker student	Rs. 20/-
16.	Transfer Certificate	Rs. 45/-

(J) IN CASE OF WORK FOR WHICH NO REMUNERATION HAS BEEN PRESCRIBED IN THE ABOVE, THE RATE THEREOF SHALL BE DETERMINED BY THE KULPATI.